SITC 新海豐船務代理(香港)有限公司 SITC Shipping Agency (HK) Co., Ltd. 21 Floor, World Trade Centre, 280 Gloucester Road, Causeway Bay, Hong Kong

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Date: 20^{th} July 2020

敬啟者:

由於新冠肺炎疫情嚴重, 前台辦單工作時間自七月二十二日開始修改如下直至另行通 知.

上午: 09:00-12:30 午饍: 12:30-13:30 下午: 13:30-16:30

不便之處請見諒. 謝謝合作.

TO WHOM IT MAY CONCERN

Due to the New Coronary virus is getting serious, our counter office of documentation exchange hour will be adjusted as below effective on 22 July 2020 until further notice:

Morning: 0900-12:30 Lunch hour: 12:30-13:30 Afternoon: 13:30-16:30

Sorry for the inconvenience cause thank you for the cooperation.

Yours faithfully,

For and on behalf of SITC Shipping Agency (HK) Co., LTD