

**SITC** 新海豐船務代理(香港)有限公司  
**SITC Shipping Agency (HK) Co., Ltd.**

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Date: 2<sup>nd</sup> Dec 2020

敬啟者:

由於新冠肺炎疫情嚴重, 前台辦單工作時間自十二月七日開始修改如下直至另行通知.

上午: 09:00-12:30

午膳: 12:30-13:30

下午: 13:30-16:30

不便之處請見諒. 謝謝合作.

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**TO WHOM IT MAY CONCERN**

Due to the New Coronary virus is getting serious, our counter office of documentation exchange hour will be adjusted as below effective on 7 Dec 2020 until further notice:

Morning: 0900-12:30

Lunch hour: 12:30-13:30

Afternoon: 13:30-16:30

Sorry for the inconvenience cause thank you for the cooperation.

Yours faithfully,

For and on behalf of  
SITC Shipping Agency (HK) Co., LTD